

## 5.3 Enrollment in Mines Courses

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### 5.3.1 Degree Candidates

Academic Faculty may not work toward degrees in their own department at Mines. The Dean of Graduate Studies may waive this rule for the benefit of doctoral candidates on a case-by-case basis. The Provost shall have the authority to grant other exceptions to this rule.

### 5.3.2 Tuition-Free Courses for Credit

A benefits-eligible Mines faculty member, with their supervisor's approval, may apply to the Dean, or in the absence of a Dean, the Provost, for enrollment in Mines courses, not to exceed a total of six credit hours in any fiscal year, without payment of tuition. In considering such requests, the Dean or Provost may examine budgetary constraints, total available classroom space, and the potential benefit to Mines through improved professional development, employee morale, and employee motivation. No faculty or staff member shall be eligible for more than six credit hours, whether for-credit or no-credit, or any combination thereof, in any one fiscal year.

### 5.3.3 Tuition-Free Courses for No Credit

Benefits eligible faculty members and their spouses may also take Mines courses on a space-available, no-credit, tuition-free basis, not to exceed six credit hours per fiscal year, with the approval of the course instructor. Benefits-eligible faculty members must get the approval of their immediate supervisor in order to participate in a course. No faculty or staff member or their spouse shall be eligible for more than six credit hours, whether for-credit or no-credit, or any combination thereof, in any one fiscal year.