

# 1.3 Additional Resources for CSM Policies and Procedures

## CSM Faculty Handbook:

The Board of Trustees is the legal employer of all employees at the Colorado School of Mines (CSM). The Board, which defines all exempt CSM employees as faculty, sets forth the general terms and conditions of faculty employment in the CSM Faculty Handbook, and especially within Part II of that Handbook. The most current version of the Faculty Handbook is maintained on the Academic Policies web site at <https://inside.mines.edu/POGO-Academic>.

Each academic department is responsible for maintaining an up-to-date copy of the Faculty Handbook and informing department faculty/staff of its location.

## Board of Trustees (BOT) Policies:

From time to time the Board issues policy on specific aspects of Colorado School of Mines' operation. Depending on the nature of the policy, these may be published in one of two venues:

- Section 10 of the Faculty Handbook, and
- On the Board Policies Website

## Undergraduate and Graduate CATALOGS

These contain a variety of policies relevant to academic programs, registration and student life. The Catalogs are updated annually. These may be accessed at <https://catalog.mines.edu/>

## Travel Policies and Procedures

<https://www.mines.edu/policy-library/financial-policies-chapter-5/>

## Human Resources

A variety of human resources related items are anchored at following sites:

- Employee Benefits
- New Employee Information
- SpeakUp@Mines

## Environmental Health and Safety

A variety of EHS related items such as:

- EHS training
- EHS concern resolution and incident investigation
- Emergency preparedness
- Laboratory and research safety
- Chemical and hazardous waste management

are anchored at the site

<https://www.mines.edu/ehs/>

## Facilities Management Services

A variety of Facility Management Services related items such as:

- Mechanical (HVAC, Controls, Plumbing, Elevators)
- Electrical
- Structural Trades (General Building Maintenance, Access Services)
- Grounds (Landscape, Snow Removal, Athletic Fields/Complex)
- Custodial Services
- Distribution Services (Mail)
- Parking Services
- Fleet Management

are anchored at the site

<https://www.mines.edu/facilities-management/>

## Colorado School of Mines Web Pages

These are anchored at the site

<http://mines.edu/>

and contain numerous links to academic, administrative, support and student services at CSM.

## The Colorado Department of Higher Education

DHE (formerly CCHE) policy material is available at

<https://higher.ed.colorado.gov/default.html>

### Last Revision:

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