Tuition and fees are established by the Board of Trustees of Colorado School of Mines following the annual budget process and action by the Colorado General Assembly and Governor.

**Undergraduate Tuition**

The official tuition and approved charges for the 2018-2019 academic year will be available prior to the start of the 2018-2019 academic year and can be found on the http://inside.mines.edu website.

**Fees**

The official fees, approved charges, and fee descriptions for the 2018-2019 academic year will be available prior to the start of the 2018-2019 academic year.

Please note that in all instances, the costs to collect fees are not reimbursed to the Student Receivables Office. Colorado School of Mines does not automatically assess any optional fees or charges.

**Housing & Dining Rates**

Room and board charges are established by the Board of Trustees and are subject to change. Payment of room and board charges falls under the same guidelines as payment of tuition and fees. Rates below are in effect for the 2018-2019 Academic Year. For more information, go to Student Housing (http://inside.mines.edu/Student_Housing) or Mines Dining (http://inside.mines.edu/CampusDining).

**Payments and Refunds**

**Payment Information**

Payment of all tuition and fees are due the first business day after Census Day for that specific term. Please see the Bursar Office’s website for payment options: http://inside.mines.edu/Payment-Options.

**Financial Responsibility**

It is important for students to recognize their financial responsibilities when registering for classes at the school. If students do not fulfill their financial obligations by published deadlines:

- Late payment penalties will accrue on any outstanding balance and a hold will be placed on the student account.
- Transcripts will not be issued.
- Past due accounts will be turned over to collections.
- Collection costs will be added to a student’s account.
- The student’s delinquency may be reported to national credit bureaus.
- If a student’s account is sent to Collections, then they pay the account in full at Collections and wishes to return to Mines for a future semester, payment is due in full not later than the first day of classes for the term in which the student is seeking to register. If payment is not received in full by the applicable deadline set forth above, the student will be withdrawn from all courses prior to Census Day and will be unable to attend Colorado School of Mines for that term, with no option to appeal for re-enrollment for that term.

**Late Payment Penalties**

Tuition and fees are due on the first business day following the Census Date. There is a 5 business day grace period. Therefore, any payment not received by the close of business (4pm MST) on the last day of the grace period will be assessed a late fee. Any outstanding balance that is not covered by financial aid or a Payment Plan will be subject to late fees, assessed monthly, equal to 1.5% of the outstanding balance.

The student’s account balance may be viewed through Trailhead; if for any reason a student does not receive a semester eBill, they are still responsible for timely payment of your tuition. Mines generates electronic invoices only. Students have access to the account balance at all times.

**Encumbrances**

A student will not be permitted to register for future classes, graduate, or obtain a transcript of his/her academic record while indebted in any way to Mines. Students will be responsible for payment of all costs of collection.

**Refunds**

The amount of tuition and fee assessments is based primarily on each student’s enrolled courses. In the event a student withdraws from a course or courses, assessments will be adjusted as follows:

- If the withdrawal is made prior to the end of the add/drop period for the term of enrollment, as determined by the Registrar, tuition and fees will be adjusted to the new course level without penalty.
- If the withdrawal from a course or courses is made after the add/drop period, and the student does not officially withdraw from the School, no adjustments in charges will be made.
- If the withdrawal from courses is made after the add/drop period, and the student withdraws from School, tuition and fee assessments will be reduced according to the following schedule:
  - Within 7 calendar days following the end of the add/drop period, 60 percent reduction in charges.
  - Within the next following 7 calendar days, a 40 percent reduction in charges.
  - Within the next following 7 calendar days, a 20 percent reduction in charges.
  - After that period, no reduction of charges will be made.

To comply with federal regulations surrounding student financial aid programs, the Director of Financial Aid may modify this schedule in individual circumstances.

Room and board refunds are pro-rated to the date of checkout from the Residence Hall. Arrangements must be made with the Housing Office. Student health insurance charges are not refundable. The insurance remains in effect for the entire semester.

PLEASE NOTE: Students receiving federal financial aid under the Title IV programs may have a different refund determined as required by federal law or regulations.
Late Fee for Application to Graduate after Stated Deadlines - $250 Beginning Fall 2016

Undergraduates:

The deadline to apply to graduate and participate in commencement is the first day of class of the term in which the student intends to graduate/participate.

Any request to be added to the graduation list and/or commencement ceremony after the first day of class (and before November 10th for fall or April 10th for spring and summer) may be made in writing and will be considered by the Registrar’s Office. If the request is denied, the student will be required to apply for the next available graduation/ceremony. If the request is approved and all other conditions are met (i.e. degree requirements can be met, required forms are turned in, and outstanding hours limitations are not exceeded), a mandatory $250 fee will be applied to the student’s account. This fee cannot be waived and cannot be refunded if the student does not meet the graduation check-out deadlines.

For late requests that are approved, tickets to the commencement ceremony for family and friends of the graduate are not guaranteed, as they may have already been distributed or assigned. Additionally, the student’s name may not appear in the commencement program due to publishing deadlines.

No undergraduate student will be added to a graduation or commencement when the request is made after November 10th for the fall commencement (which includes December graduation), or April 10th for the spring and summer commencement ceremony (which includes May and August graduations).