Good Standing, Honor Roll & Dean's List, Graduation Awards, Probation & Suspension

Good Standing

A student is in Good Standing at CSM when he or she is enrolled in class(es) and is not on either academic or disciplinary probation, suspension, or dismissal.

Honor Roll & Dean's List

To be placed on the academic honor roll, a student must complete at least 14.0 semester hours with a 3.0-3.499 grade point for the semester, have no grade below C, and no incomplete grade. Those students satisfying the above criteria with a semester grade-point average of 3.5 or above are placed on the Dean’s List.

Students are notified by the Dean of Students of the receipt of these honors. The Dean’s List notation appears on the student’s transcript.

Graduation Awards

Colorado School of Mines awards the designations of Cum Laude, Magna Cum Laude, and Summa Cum Laude upon graduation. These designations are based on the following overall grade-point averages:

<table>
<thead>
<tr>
<th>Grade-point average</th>
<th>Designation</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.500 - 3.699</td>
<td>Cum Laude</td>
</tr>
<tr>
<td>3.700 - 3.899</td>
<td>Magna Cum Laude</td>
</tr>
<tr>
<td>3.900 - 4.000</td>
<td>Summa Cum Laude</td>
</tr>
</tbody>
</table>

Commencement ceremony awards are determined by the student’s cumulative academic record at the end of the preceding semester. For example, the overall grade-point average earned at the end of the fall term determines the honor listed in the May commencement program.

Final honors designations are determined once final grades have been awarded for the term of graduation. The final honors designation appears on the official transcript and is inscribed on the metal diploma. Official transcripts are available approximately one to two weeks after the term grades have been finalized. Metal diplomas are sent to the student approximately two months after final grades are posted. Mailing arrangements are made during Graduation Salute.

Undergraduate students are provided one metal diploma at no cost. Additional metal diplomas and parchment diplomas can be ordered online at the Registrar’s Office (http://inside.mines.edu/Diplomas) webpage for an additional charge. Graduating students should order these items before the end of the graduation term in order to ensure delivery approximately two months after final grades are awarded.

Academic Probation & Suspension

Probation

A student whose cumulative grade-point average falls below the minimum requirements specified (see table below) will be placed on probation for the following semester. A student on probation is subject to the following restrictions:

1. The student may not register for more than 15.0 credit hours;
2. The student may be required to withdraw from intercollegiate athletics;
3. The student may not run for, or accept appointment to, any campus office or committee chairmanship. A student who is placed on probation while holding a position involving significant responsibility and commitment may be required to resign after consultation with the Dean of Student’s Office or the President of Associated Students. A student will be removed from probation when the cumulative grade-point average is brought up to the minimum, as specified in the table below.

Suspension

A student on probation who fails to meet both the last semester grade period requirements and the cumulative grade-point average given in the table below will be placed on suspension. A student who meets the last semester grade period requirement but fails to achieve the required cumulative grade-point average will remain on probation.

<table>
<thead>
<tr>
<th>total Quality Hours</th>
<th>Required Cumulative G.P. Average</th>
<th>Last Semester G.P. Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 - 18.5</td>
<td>1.7</td>
<td>--</td>
</tr>
<tr>
<td>19 - 36.5</td>
<td>1.8</td>
<td>2.0</td>
</tr>
<tr>
<td>37 - 54.5</td>
<td>1.8</td>
<td>2.0</td>
</tr>
<tr>
<td>55 - 72.5</td>
<td>1.9</td>
<td>2.1</td>
</tr>
<tr>
<td>73 - 90.5</td>
<td>1.9</td>
<td>2.1</td>
</tr>
<tr>
<td>91 - 110.5</td>
<td>2.0</td>
<td>2.2</td>
</tr>
<tr>
<td>111 - 130.5</td>
<td>2.0</td>
<td>2.2</td>
</tr>
<tr>
<td>131 - end of program</td>
<td>2.0</td>
<td>2.3</td>
</tr>
</tbody>
</table>

A freshman or transfer student who fails to make a grade-point average of 1.5 during the first grade period will be placed on suspension.

Suspension becomes effective immediately when it is imposed. Readmission after suspension requires written approval from the Readmissions Committee. While a one semester suspension period is normally the case, exceptions may be granted, particularly in the case of first-semester freshmen and new transfer students.

No student who is on suspension may enroll in any regular academic semester without the written approval of the Readmissions Committee. However, a student on suspension may enroll in a summer session (field camp, academic session, or both) with the permission of the Dean of Students. Students on suspension who have been given permission to enroll in a summer session by the Dean may not enroll in any subsequent term at CSM without the written permission of the Readmissions Committee. Readmissions Committee meetings are held prior to the beginning of each regular semester and at the end of the spring term.

A student who intends to appear in person before the Readmissions Committee must contact the Dean of Student’s Office at least one week prior to the desired appointment. Between regular meetings of the Committee, in cases where extensive travel would be required to appear in person, a student may petition in writing to the Committee, through the Dean of Student’s Office.

Appearing before the Readmissions Committee by letter rather than in person will be permitted only in cases of extreme hardship. Such cases
will include travel from a great distance, e.g. overseas, or travel from a distance which requires leaving a permanent job.

The Readmissions Committee meets on six separate occasions throughout the year. Students applying for readmission must appear at those times except under conditions beyond the control of the student. Such conditions include a committee appointment load, delay in producing notice of suspension, or weather conditions closing highways and airports.

All applications for readmission after a minimum period away from school, and all appeals of suspension or dismissal, must include a written statement of the case to be made for readmission.

A student who, after being suspended and readmitted twice, again fails to meet the academic standards shall be automatically dismissed. The Readmissions Committee will hear a single appeal of automatic dismissal. The appeal will only be heard after demonstration of substantial and significant changes. A period of time sufficient to demonstrate such a change usually elapses prior to the student attempting to schedule this hearing. The decision of the Committee on that single appeal will be final and no further appeal will be permitted.

Readmission by the Committee does not guarantee that there is space available to enroll. A student must process the necessary papers with the Admissions Office prior to seeing the Committee.

**Notification**

Notice of probation, suspension, or dismissal will be mailed to each student who fails to meet catalog requirements.

**Repeated Failure**

A student who twice fails a required course at Colorado School of Mines and is not subject to academic suspension will automatically be placed on “special hold” status with the Registrar, regardless of the student’s cumulative or semester GPA. The student must meet with the subject advisor and receive written permission to remove the hold before being allowed to register.

In the case of three or more Fs in the same course, the student must meet with the faculty Readmissions Committee and receive permission to remove the hold before being allowed to register.

Transfer credit from another school will not be accepted for a twice-failed course.

**Multiple Withdrawal Policy**

The total number of withdrawn course credits (e.g. courses resulting in a “W” grade) over a student’s academic career are tracked and counted at the end of each academic semester (Fall and Spring terms). When the following credit limits have been met, or surpassed, the associated academic standing provisions will result.

When a student has accumulated 20 or more withdrawn credits, the student will receive support including possible admission to the Bounce Back program and individual academic coaching and assistance.

When a student has accumulated 30 or more withdrawn credits, the student will receive a first (or greater) suspension resulting in dismissal or terminal dismissal for failing to meet academic performance standards.

Withdrawn credits resulting from a medical withdrawal will not count towards the total number of withdrawn credits for the purposes of this policy.

For further information, please contact the Office of the Dean of Students.